

330 (add name to list) [initials]

Handed over by

[Redacted Box]

STAT

6 August 1951

The Honorable Walter M. Bastian
United States District Court for
The District of Columbia
4th and D Streets, N. W.
Washington, D. C.

Dear Judge Bastian:

[Redacted Box] an employee of this Agency, has been summoned for jury duty before the United States District Court for the District of Columbia, Criminal Court No. 1, on 7 August 1951.

It is the stated policy of this Agency to encourage jury service wherever possible as a civic responsibility and to request postponement only in those instances where it is determined that the absence of the individual from his duties will substantially hamper the operations or commitments of the Agency.

The assurance of [Redacted Box] continued availability at this time is of vital concern to the Agency. His absence now would not be without serious consequences for there is no qualified alternate to act in his stead.

Although we are reluctant to request a postponement of jury duty for [Redacted Box] it is our considered judgment that his absence would affect the ability of this Agency to fulfill existing commitments.

We therefore respectfully request a postponement of jury duty for [Redacted Box]

Sincerely yours,

[Redacted Box]

Assistant Deputy Director

OGC/[Redacted Box] MCD
cc/Subject
Chrono
Signing Official
Administrative Files

(revised on Aug 6)